



**CITY OF CHILLICOTHE**  
LUKE M. FEENEY, MAYOR

**TAMRA J. LOWE**  
DIRECTOR OF HUMAN RESOURCES

35 SOUTH PAINT STREET  
CHILLICOTHE, OHIO 45601-0457  
PHONE: 740-773-1211  
TAMRA.LOWE@CHILLICOTHEOH.GOV

The City of Chillicothe Civil Service Commission is currently accepting applications to establish an eligibility list for the position of:

## **UTILITIES LABORER**

**Starting Salary: \$16.40 per hour**

**Application Period: May 13 – May 31, 2019**

**Civil Service Exam – Date to be determined**

You may obtain an application in the Human Resources office located in the City Administration Building at 35 S. Paint Street, Chillicothe, OH 45601 or online at <https://www.chillicotheoh.gov>.

Completed applications may be sent via e-mail to [pamela.brown@chillicotheoh.gov](mailto:pamela.brown@chillicotheoh.gov) or mailed to the Human Resources Dept, at 35 South Paint Street, Chillicothe Ohio 45601. Mailed applications must be postmarked by May 31, 2019.

For Utilities Laborer you are required to have a Class "A" Commercial Driving License (CDL).

### **NATURE OF WORK:**

This is unskilled and limited semi-skilled manual work. The work does not require a high degree of manipulative skill or previous experience in order to do an effective job. Work is of a higher classification, but many types of work assigned may be routine and repetitive in nature. Once learned, each job duty can be carried on with only general supervision.

### **ESSENTIAL JOB FUNCTION:**

- Sweeps streets and gutters, loads dirt and debris from streets into trucks, patches streets and alleys, cleans and repairs catch basins, manholes, and sewer lines, helps installation and repair of water and sewer lines.
- Assists in flushing fire hydrants
- Mows lawns, picks up paper and refuse, digs stitches, shovels snow, carries materials to other workers, cuts tree branches and removes fallen trees and branches. Loads and unloading of trucks and other
- Washes trucks, service trucks with gas, oil water, and assists with minor maintenance of trucks and equipment
- Operates miscellaneous power tools, including jack hammers, high pressure jet trucks and vacuum trailer, mowers, and other equipment, for limited periods of time in connection with work.
- Enters into manholes and trenches. Physical strength and agility to enter into and out of manholes, trenches, trucks, etc., and to do strenuous laboring tasks under varying weather conditions.
- Must be able to understand and follow specific oral and written instructions
- Performs any number of unspecified duties in an emergency or as instructed by Utilities Director
- Performs related work as required

### **CRITICAL SKILLS/EXPERTISE:**

- Some knowledge of hand and power tools and the standard practices of labor operations.
- Knowledge of the occupational and public health hazards and safety precautions of the work (i.e. confined space entry, blood borne pathogens).
- Must be able to work in harmony with others and have good public relations skills.
- Must have good communication skills.

### **EQUIPMENT:**

Wrenches, shovels, picks, brooms, lawn mowers, various types of grass cutters, power saws, and other small hand tools necessary to maintain the water distribution and sewer systems.

### **REQUIRED EXPERIENCE/TRAINING**

- A high school diploma or G.E.D
- Required to have a Class "A" Commercial Driving License (C.D.L.) to comply with State or Federal Driving laws
- Must reside within 30 minutes normal driving time from the Water Shop
- Must pass a physical examination as well as a drug and alcohol test by a doctor and medical laboratory designated by and paid for by the City of Chillicothe. ***This position is considered a "Safety Sensitive Position" and is subject to random drug and alcohol testing throughout the year.***

**THE CITY OF CHILLICOTHE IS AN EQUAL OPPORTUNITY EMPLOYER**